

# West Las Vegas Schools Employment Opportunity – In-house Notice

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West Las Vegas Schools is currently accepting letters of interest for the following position:

- **Technology Specialist**

**Duties may include but are not limited to:**

- Assist Technology Coordinator in managing district's technology infrastructure
- Operate, maintain, and troubleshoot computer systems, hardware, software, databases, and networks
- Train/instruct end-users and provide technology support districtwide
- Monitor student and staff website access and report any violations
- Maintain department records
- Participate in professional development
- Other duties as assigned

**Minimum Requirements:**

- Associates Degree in Related Field (computer/information science, etc.; Bachelor of Arts or higher preferred)
- Possess hardware, software, and networking skills
- Possess Interpersonal, problem solving, organizational, verbal, and written skills
- Be both a team player and independent worker

**Salary:** Appropriate Salary Schedule, based on experience and education

**Deadline:** February 7, 2022

Please submit the following to the district's Personnel Office (c/o Ms. Melanie Montoya; in person or electronically: [melanie\\_montoya@wlvs.org](mailto:melanie_montoya@wlvs.org)):

1. Letter of Interest (addressed to Mr. Christopher Gutierrez, Superintendent)