

# West Las Vegas Schools Employment Opportunity – In-house Notice

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West Las Vegas Schools is currently accepting letters of interest for the following position:

- **Cook**

**Duties include but are not limited to:**

- Prepares food according to planned menus and tested, uniform recipes.
- Reports inferior quality food or faulty equipment to the appropriate authority.
- Assists with the daily cleaning of kitchen equipment and work site to ensure cleanliness and sanitary conditions are met.
- Assists in maintaining food and supply inventories.
- Other duties as assigned.

**Essential Requirements include but are not limited to:**

- H.S. Diploma or G.E.D.

**Deadline:** Until Filled

**Salary:** According to salary schedule, based on experience and education

Please submit the following to the district's Personnel Office (c/o Ms. Melanie Montoya; in person (505-426-2315) or electronically: [melanie\\_montoya@wlvs.org](mailto:melanie_montoya@wlvs.org)):

1. Letter of Interest (addressed to Mr. Christopher Gutierrez, Superintendent)