

West Las Vegas Schools

Employment Opportunity – Public Notice

West Las Vegas Schools is currently accepting letters of interest for the following position:

1 – Bus Driver

Duties may include but are not limited to:

- Drives/operates a school bus safely and professionally.
- Performs and properly completes pre- and post-trip inspections.
- Complies with all traffic ordinances.
- Complies with discipline policies set forth in the School Code of Conduct for Transportation.
- Participates in professional-development activities.
- Maintains orderly conduct of student passengers and ensures the safety of all passengers.
- Maintain a clean and mechanically sound bus at all times.
- Interact with others in a personable manner.

Minimum Requirements:

- Be at least 18 years of age
- H.S. Diploma or G.E.D.
- Possess a Commercial Driver’s License (CDL), with a P and S Endorsement in School Bus and Passenger
- Undergo a background check and drug test prior to being employed in this capacity
- Have a clear driving record
- Previous bus-driver experience preferred

Deadline: Until Filled

Salary: According to Bus Driver Salary Schedule

Applicants must submit the following to the district’s Personnel Office, located at 179 Bridge Street, Las Vegas, NM (c/o Ms. Melanie Montoya; in person (505-426-2315) or electronically: melanie_montoya@wlvs.org):

1. Noncertified Application Form (available at “Links” section of homepage) or at the district’s Administration Office)
2. Letter of Interest (addressed to Superintendent Christopher Gutierrez)
3. Current Résumé, with complete contact information for three references
4. Copy of Commercial Driver’s License (CDL)

All short-listed applicants will be scheduled for an interview. If offered a position, potential employees will need to undergo a fingerprint background check. West Las Vegas Schools is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, marital/family status, or disability.