

West Las Vegas Schools Employment Opportunity – In-house Notice

West Las Vegas Schools is currently accepting letters of interest for the following position:

- **Part-time Bus Aide (1)**

The Part-time Bus Aide will assist the bus driver in providing safe school transportation services for students before and after school (to and from the Valley Schools) each school day.

Schedule

- 7:00 a.m. – 8:00 a.m. and 3:00 p.m. – 4:00 p.m., each school day

Job Functions and Responsibilities

- Assist the bus driver in maintaining student conduct on the bus at all times
- Assist young students in getting on and off the bus
- Prepare reports if/as required
- Display the highest ethical and professional behavior in working with students, parents, and fellow school personnel
- Other applicable duties as assigned

Deadline: September 1, 2021

Salary: \$12.19 per hour – Additional Services Contract

Questions?

Contact Mr. Eddie King, Special Education Services Director (505-426-2327 or eddie_king@wlvs.org)

Please submit the following to the district's Personnel Office (c/o Ms. Melanie Montoya; in person if available (505-426-2315) or electronically: melanie_montoya@wlvs.org):

1. Letter of Interest (addressed to Mr. Christopher Gutierrez, Superintendent)