



West Las Vegas Schools

Food Service Department

Breakfast request form

Email to [annette\\_baca@wlvs.k12.nm.us](mailto:annette_baca@wlvs.k12.nm.us)

& [paul\\_sandoval@wlvs.k12.nm.us](mailto:paul_sandoval@wlvs.k12.nm.us)

Sponsor: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Date of Trip: \_\_\_\_\_ Time of Pick up: \_\_\_\_\_  
 Students: \_\_\_\_\_ **\*\* Adults\*\*** \_\_\_\_\_ Bus driver: \_\_\_\_\_ Total Meals: \_\_\_\_\_  
 Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Circle one

Will meal be served BEFORE or AFTER scheduled event?

We need this to ensure proper temperature control.

Meal options please place an X on the line next to your requested meal.

\_\_\_\_ Breakfast that is on the menu for the day.

\_\_\_\_ Cold cereal, gram crackers, fruit & milk

\_\_\_\_ Yogurt, gram crackers, fruit & milk

\_\_\_\_ Muffin, String cheese, Fruit & milk

\_\_\_\_ **PB & J sandwich, String cheese, Fruit & Milk**

**(Due to allergies this will only be available at the HIGH SCHOOL)**

Breakfast Request instructions

1. **\*\* Adults\*\* Breakfast \$3.00 this will be billed to the sponsor.**
2. **Approved Breakfast request must be submitted to the Food service Department 5 days prior to the date of trip.**
3. **A roster of students must accompany this request.**
4. **Make arrangements for a sponsor to pick up Breakfast. They will sign the cooler in/out and return it in a timely manner.**
5. **Please make sure the request is complete, signed & dated.**
6. **Cancellations must be made 24 prior to the trip.**

This Institution is an equal opportunity provider.