

West Las Vegas Middle School Re-Entry Plan & Procedures

Students

- 1. Students will be required to wear the school provided mask over their nose and mouth at all times.**
- 2. Students will be required to bring their own water bottle from home.**

Morning Routine

- 1. Staff enter through the main entrance of the school.**
 - Linda will screen and complete temperature checks.

- 2. Bus Drop-off located at north side of gym**
 - Covid screening and mask issuance - Elizabeth Ulibarri
 - As students arrive, they will remain in the gym at a designated area while maintaining social distancing until 7:45. Students arriving after 7:30 will report to their 1st period.

- 3. Parent Drop Off Cafeteria**
 - Covid screening and Mask issuance - Elias Baca
 - Students will not be allowed into the building until 7:45. Upon entry into the building students will report to their 1st period class.
 - Sidewalk will be marked for social distancing

- 4. Hallway Duty**
 - Security, Belinda, will monitor and patrol the hallways
 - Counselors and Custodians will be on duty at a designated area throughout the hallway from 7:40 to 8:00
 - Educational Assistants may be utilized for hall duty as needed.
 - Teachers will be at their doorways greeting students as they enter.

Afternoon Routine

1. Bus Pick-up located at north side of gym

- Students will wait for busses in the gym at a designated area while maintaining social distance.
 - 2 teachers will be on duty in the gym

2. Parent pick-up

- Students will wait in the cafeteria at the tables while maintaining social distancing.
- Teachers will be on duty and walkie talkies will be utilized.
 - One teacher will be outside and will call students as parents arrive
 - Two teachers will be in the cafeteria monitoring students

3. Hallways will be monitored by teachers as designated by the duty schedule.

Lunch Routine

1. Teachers will escort their classes to the cafeteria.

- Classes will exit out of the main entrance at the front of the school, enter the cafeteria through the front exit door, get their lunch, exit the cafeteria into the hallway, exit the building through back exit doors and have lunch at the football field while maintaining social distancing.
- In case of inclement weather, students will follow the same procedure, except they will have lunch in the old middle school gym/cafeteria (numbers of in-person students will determine location) while maintaining social distancing.
 - Teachers will be on duty
 - Trash Bins will be located at the football field or gym.
 - Custodians will make sure all trash has been disposed of properly after both lunches have been completed.

2. At the end of lunch, teachers will pick up students at the football field or gym and escort students back to their next period.

Passing Periods

- 1. Students will walk immediately to their next class and stay to the right in hallways, maintaining social distance. Security and custodians will monitor common areas where students congregate. All teachers will monitor students from their doorways.**

- 2. Teachers with an upcoming prep period will monitor restrooms during the passing period. For example, teachers that are on prep for 2nd period will monitor the restrooms between 1st and 2nd period.**

- 3. Female educational assistants will monitor the girl's locker room during passing periods and at the beginning of each class period. A schedule will be provided.**

- 4. Students will utilize hand sanitizer as they enter each classroom. Three minutes prior to class dismissal, students will sanitize their desk.**

Covid-19 Isolation Room

- 1. The Lecture Hall will be utilized for our isolation room. It has an exit out of the building.**
 - Any student feeling ill will be sent to the isolation room for a screening. If a student shows signs of Covid-19 parents will be contacted.
 - The class the student came from will also be screened for Covid.

West Las Vegas Middle School Discipline Matrix-Mask Requirements

Student not wearing their mask- 1st Warning:	Verbal warning, instruction to wear mask at all times.
Student not wearing their mask- 2nd Warning:	Verbal warning (2nd verbal) with additional information and demonstration of how to correctly wear a mask.
Student not wearing their mask- 3rd Warning:	Written warning/write-up and parent phone call with notification that next offense will subject student to being sent home for virtual learning .
Student not wearing their mask- 4th Warning:	Written warning/write-up and parent notified that the student will be sent home for virtual learning for 2 weeks.
Student not wearing their mask- 5th Warning:	Written warning/write-up and parent notified that the student will be sent home for virtual learning the remainder of the school year.

****If a student DELIBERATELY coughs or spits on another student and/or staff member, police will be called, and parents notified, and the student will be required to complete the school year via virtual instruction.**