

West Las Vegas Schools Employment Opportunity – In-house Notice

West Las Vegas Schools is currently accepting letters of interest for the following position:

- **Food Service Warehouse Clerk**

Duties include but are not limited to:

- Receives and assists in the unloading of food commodities and regular food supplies.
- Maintains food item inventories as per NM Public Education Department Student Nutrition Program Requirements.
- Delivers food (trays) to all respective school sites in an efficient and expeditious manner.
- Maintains food stocks in an orderly fashion.
- Assists the food director in the day-to-day operation of the district's food services program.
- Other duties as assigned.

Essential Requirements include but are not limited to:

- H.S. Diploma or G.E.D.

Deadline: Wednesday, January 10, 2018

Salary: According to salary schedule, based on experience and education

Please submit the following to the district's Personnel Office (c/o Ms. Sonia Castillo; in person or electronically: sonia_castillo@wlvs.k12.nm.us):

1. Letter of Interest (addressed to Mr. Christopher Gutierrez, Superintendent)