

West Las Vegas Schools Employment Opportunity – In-house Notice

West Las Vegas Schools is currently accepting letters of interest for the following position:

- **Food Service Director**

Duties:

- Oversees and coordinates the daily operation of the food service program
- Monitors food production and service to assure that planned menus are followed and that substitutions comply with meal requirements
- Provides on-the-job training to staff in areas of food production, sanitation, etc.
- Supervises and evaluates employees
- Develops specifications for and solicits competitive prices and requisitions for all food, equipment, and supplies for the department
- Plans nutritional and appetizing menus that conform to federal regulations
- Evaluates meal costs and recommends changes as appropriate
- Prepares annual food service budget in collaboration with business manager
- Other duties as assigned

Minimum Requirement:

- Bachelor of Science in Food Service Management or Nutrition

Deadline: Until Filled

Salary: Negotiable, based on experience and education

Please submit the following to the district's Personnel Office (c/o Ms. Sonia Castillo; in person or electronically: sonia_castillo@wlvs.k12.nm.us):

1. Letter of Interest (addressed to Mr. Christopher Gutierrez, Superintendent)